

# ST. LOUIS CATHOLIC SCHOOL

610 Madrid – Phone (830) 931-3544

Fax (830) 931-0155

Castroville, Texas 78009

Dear Parents:

Attached are the 2012-2013 Registration Forms for students at St. Louis Catholic School. These forms are to be returned to the school office during the designated registration times listed below:

February 6 - 10 Registration for all children currently attending St. Louis; students and their siblings.

February 13 - 17 Registration for all parishioners of St. Louis Church, new to the school.

February 21 - 24 Registration for any non-parishioner; thereafter, on a first come, first serve basis.

Registration is complete when:

1. **Registration is paid in full or within three payments no later than June 1, 2012 and per the Archdiocese of San Antonio a tuition/registration contract is signed in the SLCS office.**
2. All forms have been filled out in their entirety and returned.
3. All fees must be paid in full as listed below.
4. Copies of the child's birth certificate, baptism and health immunization records are turned in for all students new to the school.

**FEES FOR 2012-2013 ARE NON REFUNDABLE (TECHNOLOGY IS PRORATED)  
FEES ARE DUE BY JUNE 1, 2012 OR YOU WILL BE CHARGED A LATE FEE OF \$25  
TO THIS BALANCE.**

	<b>NON REFUNDABLE FEES</b>	
	Parishioner	Non Parishioner
Registration fee per child	\$100	\$125
School fee per child	\$150	\$175
Student insurance per child	\$10	\$10
Hope for the future per child	\$2	\$2
Book fee per child	\$25	\$25
P. T. C. fee per family	\$20	\$20
Technology fee per family	(Prorated) \$75	(Prorated) \$75
<b>TOTALS</b>	2 <sup>nd</sup> child \$287 \$382	2 <sup>nd</sup> child \$337 \$432
	<b>REFUNDABLE</b>	
Yearbook	\$25	\$25
Kinder Graduation	\$25	\$25
3 <sup>rd</sup> Grade 1 <sup>st</sup> Communion	\$25	\$25
5 <sup>th</sup> Grade Graduation	\$25	\$25

Forms and checks may be turned in at the school office between 7:45 a.m. & 3:30 p.m., Monday - Friday.

**Saint Louis Catholic School is an equal opportunity organization that provides access to persons without regard to race, national origin or gender.**

The availability of a class in each grade level (PK through 5<sup>th</sup>) and its subsequent size are dependent upon a minimum number of registrations per grade level being reached. **(15-1 ratio). Primary readiness testing is now available for students in 3K, 4K, and Kindergarten.**

A stewardship program has been implemented to help with our fundraising efforts. Stewardship is defined as “the practice of considering and treating all things, the earth and one’s own life (time, talent, and treasure) as belonging to God and oneself as the manager, or “steward”. 1 Peter 4:10 states that “As each one has received a gift, use it to serve one another as good stewards of God’s varied grace.”

This program requires each family to commit to twenty hours of service per year. These service hours can be fulfilled with either working 20 hours or donating \$20.00 per hour. By incorporating this program, some savings will be felt in a number of budget areas, as well as partnership established to combine time, talents, and treasure of parents, faculty, and staff in providing a solid Christian education for all.

<b>STEWARDSHIP</b>	Parishioner	Non Parishioner	Buyout — P	Buyout — NP
Family (20 hours)	\$20/hour	\$30/hour	\$400	\$600
Single (10 hours)	\$20/hour	\$30/hour	\$200	\$300

The registration fee is non-refundable and is not part of the 10-month tuition payment schedule.

A child must have reached the age of three on or before September 1<sup>st</sup> to be eligible for 3K (Pre-Kindergarten). A child must have reached the age of four on or before September 1<sup>st</sup> to be eligible for 4K (Pre-Kindergarten); age five on or before September 1<sup>st</sup> to be eligible for Kindergarten.

A child is eligible for admission into Grade 1 if he or she has reached the age of six on or before September 1<sup>st</sup>. There are no exceptions.

**PRE-KINDER (3K AND 4K)** 8:00 - 11:30 A.M.  
 Parishioner \$315.00 (10 Payments) or \$3150/year  
 Non-Parishioner \$335.00 (10 Payments) or \$3350/year

**GRADES KINDER THRU 5<sup>TH</sup>** 8:00 A.M. - 3:15 P.M.  
 Parishioner \$315.00 (10 Payments) or \$3150/year  
 Non-Parishioner \$335.00 (10 Payments) or \$3350/year

**DISCOUNTS** The first child pays full tuition. A \$25 per month reduction will apply for each additional child. **There will be a \$100 discount on your tuition for each new family that registers upon your referral.**

**PARISHIONER:** To be classified as a registered, contributing, participating parishioner the parish records should reflect a minimum monthly contribution of \$20.00. Payments must be made by using church envelopes or checks. Parishioners’ contribution patterns will be analyzed monthly to determine that the family is on pace to achieve at least the minimum annual contribution level. If not, the school account will be changed to the non-parishioner rate. Notification and updates will be quarterly as reported to SLCS by the parish.

We do offer lunches for (\$3.00 for 3K-2<sup>nd</sup> and \$3.25 for 3<sup>rd</sup>-5<sup>th</sup>). We ask that you please pay by check for lunches with the exact amount in a labeled envelope. Milk for lunch pupils is \$0.30.

## St. Louis Catholic School

### 2012-2013 Extended Day Care Program

BEFORE & AFTER SCHOOL CARE is offered for students from 6:30 A.M. through 6:00 P.M. on school days for the convenience of working parents, or drop-in care for any of our parents needing a day for errands, etc. Students dropped off after 7:30 A.M. need not be enrolled in before school care. Prices reflect monthly charges which guarantee a student's place. (Non refundable). Snacks are provided in the p.m. care only. If students are not picked up on time, there is an additional charge of \$1.00 per minute late. Payments for before and after school care start on **August 1** (10 Payments) and are as follows:

#### **PRE-KINDERGARTEN (3K AND 4K) \$1.25/hr Flat Rate (Any Portion of an hour)**

<b>ALL DAY</b> 6:30 AM – 7:30 AM & 11:30 AM 6:00 PM	7.5 hours	<u>\$187.50 Per Month</u>
<b>A.M. CARE OPTION #1</b> 6:30 A.M.-7:30 A.M.	1 hour	<u>\$25.00 Per Month</u>
<b>P.M. CARE ONLY</b> 11:30 A.M.-6:00 P.M.	6.5 hours	<u>\$162.50 Per Month</u>
<b>3K, 3K, CARE</b> 11:30 A.M.-3:30 P.M.	4 hours	<u>\$100.00 Per Month</u>

#### **GRADES KINDERGARTEN THRU 5<sup>TH</sup> \$2.50/hr Flat Rate (Any Portion of an hour)**

<b>ALL DAY</b> 6:30-7:30 AM & 3:30-6:00 PM	3.5 hours	<u>\$175.00 Per Month</u>
<b>A.M CARE OPTION #1</b> 6:30 A.M. – 7:30 A.M.	1 hour	<u>\$50.00 Per Month</u>
<b>P.M. CARE ONLY</b> 3:30 P.M. – 6:00 P.M.	2.5 hours	<u>\$125.00 Per Month</u>

#### **DROP-IN** (Occasional) **RATES** are as follows: **\$3.00/hour (Any portion of an hour).**

PRE-KINDER (3K and 4K):

1 hour	\$3.00 for AM care 6:30 A.M.-7:30 A.M.
4 hours	\$12.00 for 11:30-3:30 P.M. or 3:30-6:00 P.M.
6.5 hours	\$19.50 for PM care 11:30 A.M. – 6:00 P.M.

KINDER, GRADES 1<sup>ST</sup> thru 5<sup>TH</sup>:

1 hour	\$3.00 for AM care for 6:30- A.M. – 7:30 A.M.
2.5 hours	\$7.50 for PM care 3:30 P.M. – 6:00 P.M.



**ST. LOUIS CATHOLIC SCHOOL**  
**REGISTRATION FORM (con't)**  
**12/13**

Mother's full name \_\_\_\_\_  
Last first m.i. maiden

If applicable, mother is ( ) deceased ( ) separated ( ) divorced ( ) remarried

Address(if different than above) \_\_\_\_\_

Telephone(if different than above) \_\_\_\_\_ Religion \_\_\_\_\_

Education: ( ) High School ( ) Some college ( ) Degree Occupation \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Has your child received the Sacrament of Baptism? ( ) yes ( ) no

Date: \_\_\_\_\_ Church: \_\_\_\_\_ City/State: \_\_\_\_\_

Has your child received the Sacrament of Penance (Reconciliation)? ( ) yes ( ) no

Record the child(ren) in your family that attend SLCS, starting from oldest to youngest.

Name	M/F	Grade
1.		
2.		
3.		
4.		
5.		
6.		

Number of children who will be attending St. Louis: \_\_\_\_\_

Language(s) spoken in the home: \_\_\_\_\_

I authorize St. Louis Catholic School to allow my child to leave the facility ONLY WITH the following persons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLEASE INFORM THE SCHOOL OFFICE OF ANY CHANGES OF ADDRESS OR PHONE NUMBERS  
 THAT OCCUR DURING THE SCHOOL YEAR.

## INTERNET POLICY

Internet and related technologies by all employees, volunteers, and students, is set forth below. Access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action taken for any violations that are unethical and may constitute a criminal offense.

## TECHNOLOGY APPROPRIATE USAGE POLICY ARCHDIOCESE OF SAN ANTONIO

“Technology is one of the most marvelous expressions of the human spirit in history; but it is not an unmixed blessing. It can enrich life immeasurably or make a tragedy of life. The choice is (yours), and education has a powerful role in shaping that choice. (National Council of Catholic Bishops, 1972, #33).”

St. Louis School is pleased to offer employees and students access to a computer for Internet access. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the attached form. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing, however, it will mean that in some instances the student will need to be removed from the computer lab while Internet instruction is going on.

### **What is possible?**

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories of information. Families should be aware that some material via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the process of the school is to use the Internet resources for constructive educational goals, students may find way to access other materials. We believe that the benefits to students from access to the Internet in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's rights to decide whether or not to apply for access.

### **What is expected?**

Students are responsible for appropriate behavior on the Internet just as they are in a classroom or on a school playground. Communications on the Internet are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with school policy as referenced in the Parent/Student Handbook and the specific rules set forth below. The use of the internet is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. The students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.

### **What are the rules?**

Limited Access-Students may access only those Web sites to which, according to school policy, they have been given permission. They may also access Web sites that have been specified by the teacher for a specific class activity. If any student wanders outside of the boundaries of the site specified by the teacher or by school policy, this will be considered a severe clause infraction and entered into the discipline program. Consequences will include but are not limited to: Parental notification and the immediate suspension of Internet privileges for a period of no less than two weeks. If the behavior is repeated, Internet privileges will be suspended for the rest of the scholastic year.

Privacy – computer storage areas may be treated like school lockers. Administrators and or teachers may review activity to maintain system integrity and insure that employees and students are using the system responsibly.

Storage capacity – Employees and students are to store all materials as specified by the computer or classroom teacher.

Illegal copying – Students should never download or install any commercial software, shareware, or freeware onto a school computer unless they have written permission from the computer teacher. Nor should any students copy other people's work or intrude into other people's files.

### **Student Technology Guidelines**

Inappropriate material or language – No profane, abusive or impolite language should be used to communicate nor should materials be accessed which are not in line with the rules of school behavior. A good rule to follow is never view, send, or access materials which you would not want your teachers or parents to see. Should students encounter such material by accident, they should report it to their teacher immediately.

#### **Succinct Advice**

These are the guidelines to follow to prevent the loss of computer/Internet privileges at St. Louis School.

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer in any way.
3. Do not interfere with the operation of the computers by installing illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view or display offensive messages or pictures.
6. If you have a password, do not use it at home or give it to others to see.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass into another's folders, work, files, or disk.
9. Do not access unauthorized sites.
10. Notify an adult immediately, if by accident, you encounter materials which violate the rules of appropriate use.



## ST. LOUIS CATHOLIC SCHOOL

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### **Parent Internet Permission Form & User Agreement**

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*As a parent or guardian of a student at St. Louis School, I have read the attached information about the appropriate use of computers at the school and I understand this agreement will be kept of file at the School.*

\_\_\_\_\_ My child may use the Internet while at school according to the rules outlined.

\_\_\_\_\_ I would prefer that my child not use the Internet while at school.

Parent Name(print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

#### **1.1 Parents' Permission for the Publication of Student Work/Pictures**

*I understand that from time-to-time the school may wish to publish examples of student projects, photographs of students, and other work on an Internet accessible World Wide Web server. The student's name will be removed or blurred for his/her protection.*

\_\_\_\_\_ My child's work can be published on the Internet

\_\_\_\_\_ My child's photograph can be published on the Internet

\_\_\_\_\_ I would prefer that my child's work not be published on the Internet

\_\_\_\_\_ I would prefer that my child's picture not be published on the Internet

Parent Name(print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

As a user of the School computer system, I agree to comply with the above stated rules and to use the network in a constructive manner.

Student Name(print) \_\_\_\_\_ Grade \_\_\_\_\_

Parent Name(print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

**PLEASE RETURN FORM BY FRIDAY, AUGUST 24, 2012**

# HEALTH QUESTIONNAIRE

## 12/13

Pupil: \_\_\_\_\_ Grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last First M.I.

PHYSICAL HISTORY: YEAR: \_\_\_\_\_

Parent/Guardian: _____	Accident – Serious _____
<small>Last</small> <small>First</small> <small>M.I.</small>	Allergy*Drug/Other _____
Street Address: _____	Asthma* _____
City/Zip: _____ Phone: _____	Blood disorder _____
Father's Name: _____	Cardiac Disease/Problem _____
Place/Employment: _____ Phone: _____	Chicken Pox _____
Mother's Name: _____ Phone: _____	Congenital Deformity _____
Place/Employment: _____ Phone: _____	Diabetes _____
Physician: _____ Phone: _____	Hearing Loss _____
Hospital Preference: _____ Phone: _____	Hypertension _____
Dentist: _____ Phone: _____	Illness-Serious _____
	Neurological Disorder _____
	Scarlet Fever _____
	Otitis Media (Ear Infection) _____
	Rheumatic Fever _____
	Seizure Disorder (Epilepsy)** _____
	Surgery**-Serious _____
	TB Contact _____
	Urinary Problem _____
	Vision Loss _____
	Daily Medication _____
	INJURIES _____
	Head** _____
	Back** _____
	OTHER _____
	COMMENTS _____
	_____

### MEDICATION POLICY

Only medication prescribed by a Physician or Dentist, dispensed by a Registered Pharmacist, and accompanied by the Medication Permission Form signed by the doctor and parent/guardian will be given during school hours.

### ACKNOWLEDGEMENT OF TESTING PROGRAMS

Acknowledgment given this date \_\_\_\_\_, that my child \_\_\_\_\_ will have the opportunity to participate in the Health Program at \_\_\_\_\_ School, to include **Eyes, Ears, Scoliosis and Dental Screening, Tuberculin Test and General health Checks.** This acknowledgment continues in effect while the student is enrolled at this school.

Parent/Guardian Signataure: \_\_\_\_\_ Date: \_\_\_\_\_

\* Please indicate and “M” for moderate or and “S” for severe.  
 \*\*Details needed, please use **COMMENTS** section.

**ST. LOUIS CATHOLIC SCHOOL**  
**STEWARDSHIP**  
**12/13**

**The practice of considering and treating all things, the earth and one's own life (time, talent, and treasure) as belonging to God, and oneself as the manager, or "steward."**

1 Peter 4:10 "As each one has received a gift, use it to serve one another as good stewards of God's varied grace."

In an effort to provide parents with a means of giving time and talents for the benefit of the school, and to work toward operating the school on a more balanced basis, our stewardship program will continue through the 2011-2012 school year. This program will require parents of each child to commit to twenty (20) hours of service per year (ten (10) hours of service per single parent family). These service hours need not be served within the school, but many can be done in your home. This program combines time and talents of parents, faculty and staff to provide a Christian education for all students.

**This commitment form should be returned with your child's registration packet.**

The following are suggestions for areas of service:

- |  |  |
|--|--|
| *aide in classroom/library                     | *after school arts and craft activities                |
| *aide for playground supervision               | *carpentry   |
| *summer painting/maintenance                   | *volunteer to substitute teach                         |
| *playground equipment maintenance              | *office work   |
| *yard work                                     | *Very Important Parents (VIP's) work at school/home    |
| *proposal and grand writing                    | *hospitality (acknowledgments to the sick, receptions) |
| *electrical expertise                          | *after school tutoring                                 |
| *plumbing expertise                            | *drive for field trips                                 |
| *public relations                              | *Chair- PTC committees                                 |
| *other areas of expertise—please specify below |  |

<b>STEWARDSHIP</b>	<b>Parishioner</b>	<b>Non Parishioner</b>	<b>Buyout — P</b>	<b>Buyout — NP</b>
Family (20 hours)	\$20/hour	\$30/hour	\$400	\$600
Single (10 hours)	\$20/hour	\$30/hour	\$200	\$300

My commitment to St. Louis School (20 hrs per family) during the 2012-2013 school year will be in the area of:

\_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By May 15, 2012 any existing stewardship balance will be billed to your Student Check Out Form, unless prepaid.

Parent Signature \_\_\_\_\_

**ST. LOUIS CATHOLIC SCHOOL**

**Extended Day Care**

12/13

IN ORDER FOR US TO HAVE SOME IDEA OF PERSONNEL AND SPACE REQUIRED, PLEASE COMPLETE THE FOLLOWING **BEFORE & AFTER SCHOOL CARE FORM** AND RETURN IT WITH YOUR REGISTRATION FORMS.

STUDENT NAME \_\_\_\_\_

GRADE \_\_\_\_\_

I agree to the following options I have checked.

PARENT SIGNATURE \_\_\_\_\_

Prices reflect monthly charges which guarantee a student's place. Non refundable.  
Snacks are provided in afternoon care only.

**PRE-K (3K, 4K)**

A.M. ONLY	<b>\$25.00</b>	6:30 A.M. – 7:30 A.M.	_____
EARLY P.M. CARE	<b>\$100.00</b>	11:30 A.M. – 3:30 P.M.	_____
P.M. ONLY	<b>\$162.50</b>	11:30 A.M. – 6:00 P.M.	_____
ALL DAY	<b>\$187.50</b>	6:30 A.M. – 8:00 A.M. & 11:30-6:00 P.M.	_____

**KINDERGARTEN – 5<sup>TH</sup>**

A.M. ONLY	<b>\$50.00</b>	6:30 A.M. – 7:30 A.M.	_____
P.M. ONLY	<b>\$125.00</b>	3:30 P.M. – 6:00 P.M.	_____
ALL DAY	<b>\$175.00</b>	6:30 A.M.– 8:00 A.M. & 3:30– 6:00 P.M.	_____

I WILL **NOT** NEED BEFORE/AFTER SCHOOL CARE SERVICES FOR MY CHILD \_\_\_\_\_

\*\* (Students dropped off after 7:30 a.m. each morning will not be required to be enrolled in the Before/After School Care Program.)